



MAHARSHI DAYANAND UNIVERSITY ROHTAK
(A State University established under Haryana Act No. XXV of 1975)
'A+' Grade University Accredited by NAAC

No.AC-I/25/19911-966
Dated: 07/08/25

To

1. All the Deans of the Faculties/HODs/Directors (UTDs/Centres/Institutes),
M. D. University,
Rohtak,
2. The Director, MDU-CPAS, Gurugram

Sub: Minutes of the meeting of Deans of Faculties and Statutory Officers held on 04.08.2025 under the Chairmanship of the Vice-Chancellor regarding various academic issues

Sir/Madam,

Please find enclosed herewith a copy of Minutes of the meeting of Deans of Faculties and Statutory Officers held on 04.08.2025 under the Chairmanship of the Vice-Chancellor regarding various academic issues.

You are, therefore, requested kindly to take necessary action relating to your department/institute/office in the matter at the earliest.

D.A.: As above.

Yours faithfully,

Tesha
7/8/25
Asstt. Registrar (Academic)
For Dean Academic Affairs

Endst. No.AC-I/25/19967-977

Dated: 07/08/25

A copy of the above is forwarded to the following for information and necessary action:-

1. Dean Academic Affairs, M.D. University, Rohtak
2. Dean Students' Welfare, M.D. University, Rohtak
3. Dean Colleges Development Council, M.D. University, Rohtak
4. Director, IQAC, M.D. University, Rohtak
5. Dean, R & D, M. D. University, Rohtak
6. Controller of Examinations, M.D. University, Rohtak
7. Director Public Relations, M.D. University, Rohtak
8. Director, UCC, M. D. University, Rohtak
9. PA/OSD to Vice-Chancellor/DAA/Registrar, (for kind information of the Vice-Chancellor/Registrar) M. D. University, Rohtak.

Tesha
7/8/25
Asstt. Registrar (Academic)
For Dean Academic Affairs

**MINUTES OF THE MEETING OF ALL THE DEANS OF FACULTIES AND
STATUTORY OFFICER UNDER THE CHAIRMANSHIP OF THE VICE-
CHANCELLOR REGARDING VARIOUS ACADEMIC ISSUES HELD ON
04.08.2025**

A meeting of the Deans of the Faculties and the Statutory Officers was held on 04.08.2025 at 03.00 p.m. under the Chairmanship of the Hon'ble Vice-Chancellor and the following decisions were made:-

- 1- All the Directors/HODs of the UTDs/Institutes/Centers may be requested through email to supply the status of category-wise vacant seat(s) of the PG Programs/PG Diploma and Certificate Courses for the session 2025-26 after 3rd Counselling latest by 05.08.2025.
- 2- On the recommendation of the HOD/Director of the UTD/Institute/Centre concerned, the seats may be increased upto a maximum of 20% in the 4-Year UG Programs/PG Programs/PG Diploma and Certificate Courses for the session 2025-26.
- 3- Student Induction Program (Deekasharambh) will be conducted from 11.08.2025 to 13.08.2025 for the students of PG Programs. The Dean (R&D) and Dean Students' Welfare will finalize the schedule for Induction Program.
- 4- The Deans of Faculties may ensure to take appropriate steps regarding taking regular classes by the Faculty as per the time-table. It will be responsibility of the Head of the Department to conduct classes smoothly.
- 5- There should be mark of attendance of the students in the Attendance Register regularly of each day. The name of absentee students be displayed on the Notice Board by informing the parents of the concerned student and their names may be struck off as per provision given the Prospectus.
- 6- The Controller of Examinations may ensure to declare the pending results of all the courses/programs upto 14.08.2025, positively.
- 7- The last date for submission of online application forms for PG Diploma and Certificate Courses be extended upto 25.08.2025 and Counselling for the said Programs/Courses may be held upto 31.08.2025. The candidates of other Institutes/University may also be considered for taking admission in the respective Diploma Programs/Certificate Courses.
- 8- The concerned Head of the Department may invite fresh applications (if required) for filling up of vacant seats in the respective PG Programs at their own level upto 10.08.2025 by following procedure as per Clause-18, Page-07 of the PG Prospectus 2025-26.
- 9- The Dean Colleges Development Council may obtain the status of admission of UG/PG Programs against seat intake of all the Colleges/Institutes for the session 2025-26.

- 10- One Workshop on Research Methodology may be conducted for those Research Scholars who could not attend the workshop on Research Methodology due to COVID-19 and other reasons. The Dean (R&D) may invite applications in this regard by giving last opportunity to attend the same.
- 11- The Dean of Faculty concerned will conduct a meeting with the Head of the respective Departments regarding submission of proposal by faculty member of the Department for one Minor & Major Research Project.

The meeting ended with a vote of thanks to the Chair.

Dean Academic Affairs

Asstt. Registrar (Academic)

AC-2306
6/8/2025

For consideration and approval, please

Shr
6/8/2025

Approved

R singh
6/08/2025

DKS